

University of Port Harcourt

Invitation for Pre-Qualification

(1) Introduction

The University of Port Harcourt intends to carry out Procurement of the following 2009/2010/2012 (Merged) TETFUND Normal Intervention and 2010 Education Trust Fund Special Intervention Programme (SIP) Projects for University of Port Harcourt

S/N New Projects

- 1 Procurement of 1 No 4 Wheel Drive, 2.7 Litre Petrol Engine, Double Cabin, Air Conditioner, Radio/CD Player, Central Lock, Auxiliary Gear Aribags, Manual Transmission
- 2 Procurement of 10 No. HP Pavilion Laptop, Core 15 Core MMX Processor, DVD/CD Drive, Bluetooth, Windows 8 for Physical Planning and Development Department
- 3 Procurement of 6 No. HP LaserJet Printer (A3 & A4) with Complete Accessories.
- 4 Lot 6: Procurement & Installation of Office Furniture items for the Faculty of Basic Medical Sciences
- 5 Lot 7: Procurement & Installation of Laboratory Furniture for the Faculty of Agriculture Building
- 6 Lot 8: Procurement & Installation of Office Furniture for the Faculty of Agriculture Building
- 7 Lot 12: Procurement Various Furniture items for the Central Office Building for Lecturers and Support Personnel
- 8 Furnishing of Classrooms and Halls

(2) Eligibility Criteria:

Interested and competent contractors wishing to be pre-qualified must submit the following:

- (i) Evidence of registration with the Corporate Affairs Commission.
- (ii) Tax Clearance and VAT Certificates for the last three years.

- (iii) Company's Audited Account for the last three years.
- (iv) Evidence of financial capacity from a reputable bank.
- (v) Detailed Company Profile.
- (vi) Evidence of experience of similar jobs executed in the last five years.
- (vii) Evidence of compliance with Pension Reform Act 2004 (as amended).
- (viii) Evidence of compliance with the amended Industrial training Fund Act, 2011.
- (ix) A Sworn affidavit that no Board member of the University of Port Harcourt has vested interest in the company.
- (x) A Sworn affidavit that none of the Director has been convicted in any country of any criminal offence.

(3) Collection of Pre-Qualification Form

The pre-qualification forms should be collected in the office of the Director, Department of Physical Planning and Development, University of Port Harcourt, (Senate Building, Permanent Site).

(4) Submission of the Pre-qualification Documents:

Documents must be in sealed envelopes, labeled 'pre-qualification for (appropriate projects)' or Expression of Interest' for (appropriate project)' at the top left hand corner and addressed/hand delivered to:

The Registrar

University of Port Harcourt

P.M.B 5323, Port Harcourt

(5) Deadline for Submission

Tender closes at **12.00 noon, on 5th February 2015**

The deadline for submission will close at **11.00am, on Thursday 5th February, 2015**. The bids will be opened on the same day at 12.00 noon, in the Senate Chambers of the University Senate Building, in the presence of all bidders, financing/regulatory bodies, Professional bodies and Non-Governmental Agencies.

Signed:

Mr. P.O. Amadi

(Procurement Officer)